

**École Secondaire Paul Kane High School**  
**12 Cunningham Road, St. Albert, Alberta, T8N 2E9**  
**School Council Meeting Minutes - April 17, 2025**

**1. Call to order at 7:03pm - Saeed Ahmad**

**Meeting Attendance:** Saeed Ahmad (Co-Chair), Tara Kwasney (Co-Chair), Suzanne Morton (Secretary), Erin Steele (Principal), Michael Ng (teacher), Paul Shamchuk (teacher), Jodie Young, Christina Shoults, Christine Maloney, Marwa Elmorshady  
**Regrets:** John Allen

**2.0 Land Acknowledgement - Erin Steele**

**3.0 Approval of Agenda, as presented:**

Approved by: Tara Kwasney

Seconded by: Jodie young

**4.0 Approval of the February 20, 2025 Regular Meeting Minutes, as amended:**

Approved by: Christine Maloney

Seconded by: Christina Shoults

**5.0 Chairperson Report**

Tara reports there is no update about the School Resource Officer (SRO) presenting on substance abuse this spring to PK, Bellerose and grade 8 and 9 feeder schools. This is separate from the ASCE grant. Details forthcoming.

**5.1 ASCE Grant - Tara Kwasney**

PK will combine with Bellerose for a presentation for parents by Saffron Centre on May 5th 6:30-8:30pm. A form will be sent for parents to RSVP to the Saffron presentation, which will be held either in the theatre or the library, depending on numbers. We will also use \$100 for the ASCA Annual AGM and Conference.

**5.2 ASCA Update - Tara Kwasney**

PK is registered for the ASCA Annual Conference and AGM. Suzanne will attend conference and also the AGM as our voting delegate. No feedback has been received on the Advocacy Resolutions, but feedback can still be submitted until April 23, 2025 to the PK Chair email. If you would like to attend the virtual conference on April 26th, parents can email the PK Chair to obtain the Zoom link.

**6.0 Student Representative - no report submitted.**

**7.0 Clubs/Activities/Student Union - Paul Shamchuk**

While not a comprehensive list, here are some highlights of activities at PK!

**PKSU:**

March 6: PKSU assisted with way-finding at Open House

March 17: Shamrock Shakes! Over 300 sold!

April 14-17: Scavenger hunt - very well received by students!

April 16: Egg Roulette  
April 17: Chocolate Easter Eggs for all classrooms!  
Upcoming events:  
April 23: Support/Admin Staff Appreciation  
April 25: Jersey Day (first Oilers home game/play-offs)  
April 29 or 30th: Anything But a Backpack Day!  
May 5: Bus Driver appreciation Day

#### CLUB/Grad Activities:

D&D Club: Fridays after school. 40+ kids attending every week!  
Black Students Association: Black History Month activities in February both in & outside of PK  
March 2: Adam Sandler Day dress up day for Grads  
April 14-17: Grad Bake Sale  
May 2: Taste of Kane! School wide activity for whomever wants to sign up to provide food or entertainment. Operates like Taste of Edmonton. Proceeds from ticket sales donated to the St. Albert Food Bank.

#### **7.1 Sports Report - Erin Steele**

Soccer tryouts happening now. Track and Field practises underway. Rugby and Slo-Pitch now running and PK placed 2nd in Badminton!

#### **8.0 Administrator Report - Erin Steele**

##### D.E.L.F. Exam:

French Immersion students wrote April 7th and also completed oral presentations in French on 1 of 4 evenings. PK is proud to provide the opportunity for students to write the DELF in-house.

##### Career Fare:

Takes place in the gym Friday April 25 from 8:30- 11:30am. Each grade will be called down with an announcement to and have 45 mins to visit the tables. We will have about 30 groups/booths for students to visit - everything from engineering to trades!

The schedule will go as follows:

- 8:30 - 9:15 - Grade 10
- 9:30- 10:15 - Grade 11
- 10:30 - 11:15 Grade 12

##### Taste of Kane

Takes place on Friday May 2nd. PK Tradition! This is a Celebration of diversity, multiculturalism and inclusivity at our school.

##### Scholarships

Students are strongly encouraged to visit the PK website to see an enormous selection of scholarships available and apply!

## Final Exams

The exam schedule is posted on the school website.

## RCMP

SRO has let us know that recent incidents that occurred in the Forest Lawn area behind Fowler School occurred between youths that are known to each other.

## Grad ticket sales

Student tutorial about using the Purple Pass site takes place on Apr. 23rd during Blues Block. Site goes live April 28th 9:00 am. This is the same system as is used by Strathcona and Ross Sheppard schools in Edmonton. Families then print or save tickets on their phones to be scanned at the door.

## Student Travel

SPS is pausing all approval for trips to the US in light of recent political events. SPS will re-evaluate in September

## Registration numbers

- gr 10 536
- gr. 11 572
- gr. 12 462
- Total: 1570

PK has reached capacity for the 2025-2026 school year. There is now a wait list for next year's Soccer Academy.

## Bill 27

Anything that includes sexual content must be approved by the Minister of Education. It is currently unclear about the extent to which this will occur. For example, musical theatre scripts will need approval from the Minister of Education. Therefore, PK's production will happen in May next year due to the need to wait for approval.

**9.0 Trustee Report** - John Allen sends his regrets. SPS Board Highlights submitted and attached to these Minutes.

## **10.0 Ongoing/Unfinished Business**

### **10.1 Grad 2025**

The Grad Garage Sale: will be held on May 9 and 10th. It will include a "Toyland" area and silent auction! While we accept clothes and shoes, we don't sell them - we transport them to Value Village after the sale (paid per pound).

Gala Information: Each ticket holder will receive tickets to use at the various food stations. Need cash for drinks (no alcohol).

Remind your Grad to check Google Classroom frequently for updates and information!

### **11.0 New Business** - no new business.

**12.0 Open Forum**

Parent Comment SA: The Iftar celebration organized by the Muslim students was wonderful! Despite a smaller Muslim population in St. Albert as compared to Edmonton, we had a great turnout attended by over 200 people including the Mayor, some City Counsellors, SPS Trustees and Superintendent. Attendees really enjoyed the intimacy of a potluck-style event. Thank you for supporting cultural diversity at PK!

**13.0 Next Regular Meeting:** May 15, 2025 at 7pm

**14.0 Adjournment:** Meeting adjourned at 7:58pm



**St. Albert**  
PUBLIC SCHOOLS

**BOARD OF TRUSTEES**

John Allen  
Kim Armstrong  
Stanley Haroun  
Sheyanne Levall-Crouse  
Kristi Rouse

**March 25, 2025**

**Public Board Meeting Highlights – for Trustee Use  
from the Public Board meeting of  
March 19, 2025**

<ul style="list-style-type: none"> <li>• The board received as information a report outlining the key initiatives led by the Curricular Services team.</li> </ul>
<ul style="list-style-type: none"> <li>• The board approved the division's 3-Year Capital Plan for 2026-2027 to 2028-2029 for submission to the Alberta government.</li> </ul>
<ul style="list-style-type: none"> <li>• The board approved the division wide student fee listing for the 2025- 2026 school year.</li> </ul>
<ul style="list-style-type: none"> <li>• The board approved the student transportation fees for the 2025-2026 school year.</li> </ul>
<ul style="list-style-type: none"> <li>• The board provided direction to circulate the draft Board Policy A-101, Division Foundation Statement and the accompanying regulations.</li> </ul>
<ul style="list-style-type: none"> <li>• The board approved the regular minutes of the Board of Trustees held February 19, 2025.</li> </ul>
<ul style="list-style-type: none"> <li>• The board received as information the status report for policies/regulations/procedures currently in development.</li> </ul>
<ul style="list-style-type: none"> <li>• The board provided direction to administration for the preparation of the final draft of Board Policy E-140, Field Trips and the accompanying regulations.</li> </ul>
<ul style="list-style-type: none"> <li>• The board provided direction to administration for the preparation of the final draft of Administration Regulations E-610-AR, Class Size.</li> </ul>
<ul style="list-style-type: none"> <li>• The board provided direction to administration for the preparation of the final draft of Board Policy G-100, School Councils and the accompanying regulations.</li> </ul>
<ul style="list-style-type: none"> <li>• The board adopted Board Policy C-120, Flags and the accompanying regulations.</li> </ul>
<ul style="list-style-type: none"> <li>• The board adopted Board Policy E-110, Learning Resources and the accompanying regulations.</li> </ul>
<ul style="list-style-type: none"> <li>• The board provided direction to circulate the draft Board Policy F-120, Student Suspensions, Disciplinary Hearings and Expulsions and the accompanying regulations.</li> </ul>