

**École Secondaire Paul Kane High School
12 Cunningham Rd. St. Albert, Alberta, T8N 2E9**

Minutes for School Council Regular Meeting - September 5, 2024

Meeting Attendance: Tara Kwasney (Co-Chair), Erin Steele (Principal), Michael Ng (Teacher Representative), Paul Shamchuk (Clubs/Students Union Representative), Su Kerslake, Denise Watson, Donna Nilsson, Jennifer Runge, Michelle Cabay, Alison van Elk, Jodie Young, Christine Maloney, Allison Overton, Lynn Nakoneshny, Diane Knisely, Candice Thew, Heather Hansen, Greg Hansen, Traci Bishop, Jasen Bishop, Threasa Godin, Kristi Rouse
Regrets: Saeed Ahmad (Co-Chair) Suzanne Morton (Vice-Chair & Secretary)

1. Call to order - Co-Chair Tara Kwasney

2. Land Acknowledgement - Principal Erin Steele

3. Approval of the Agenda

4.0 Approval of the Minutes from May 16, 2024 Meeting

5.0 Chairperson Report - Tara Kwasney

- Welcome to all! Reminder of transition that comes as our students move into high school: the opportunities for parents to do volunteering diminish as the students take on these roles and serve each other. School Council is a great place to be engaged.
- School Council AGM will be Oct. 17.
- PK Parent Resource Library books will be available starting September 18. Books will be kept at Student Services and parents can sign them out. These were purchased using the ASCE grant from 2023-2024.

6.0 Administrator Report - Erin Steele (see attached)

7.0 Clubs/SU Update - Paul Shamchuk

- Explanation of Student Union and what they do
- Started with Grade 10 welcome and sundae bar on Aug 28, and BBQ on Sept. 6
- Clubs Day Sept. 19 at lunch
 - tables/displays with info about different clubs and sign up sheets
 - last year PK had 35 clubs

8.0 Open Forum

- John Allen will be the Trustee Representative for PK this school year.
- Future Meetings:
 - October 17, 2024
 - November 21, 2024
 - January 23, 2025
 - February 20, 2025
 - April 17, 2025
 - May 15, 2025

9.0. Meeting adjourned by Tara Kwasney

I respectfully acknowledge that I live, work and play in Treaty 6 territory, and I am grateful for this opportunity. This is the traditional land for many Indigenous Peoples whose histories, languages, and cultures positively influence communities. These lands are home to the Cree, Dene, Saulteaux, Assiniboine, Nakoda Sioux, Niisitapi, Métis, Inuit and other Indigenous Peoples. I am grateful for the traditional Knowledge Keepers and Elders who are with us today and to those who have gone before us. This acknowledgement of the land and the people of the land is an act of reconciliation, an expression of gratitude to those whose territory I reside on, and a symbol of my commitment to do my part in building more equitable and just communities.

A. Purpose of school councils

- a. School councils are structured groups of parents, principals, teachers, secondary students, and community representatives who work together to effectively support and enhance student learning. They provide a method for members of the school community to consult with and offer advice to the principal and the school board.
- b. Parents play a vital role in student success and can participate in decisions that impact student learning through school council. By contributing knowledge, perspective and ideas at school council or COSC meetings, parents are actively contributing to school community and school district success.

Section 55 of the *Education Act* states that

(1) For each school operated by a board, a school council must be established in accordance with the regulations.

(2) The majority of the members of a school council must be parents of students enrolled in the school.

(3) A board of a separate school division may by resolution require that the parents of students enrolled in a school operated by the board who are members of the school council declare themselves to be of the same faith as

the electors of the separate school division, whether Protestant or Roman Catholic.

(4) A school council may, at its discretion,

- (a) advise the principal and the board respecting any matter relating to the school
- (b) perform any duty or function delegated to it by the board in accordance with the delegation
- (c) consult with the principal so that the principal may ensure that students in the school have the opportunity to meet the standards of education set by the minister
- (d) consult with the principal so that the principal may ensure that the fiscal management of the school is in accordance with the requirements of the board and the superintendent
- (e) do anything it is authorized under the regulations to do

Pre Amble

- Start up
- New process for timetable changes
- Had a day with just grade 10's
- rules and expectations were covered by teachers and by admin at grade level assemblies
- In our opinion it went very smooth
- 1550 students |
- 589 gr. 9's

1. Cell phone Policy

- a. no cell phones or headphones during instructional time as per the ministerial order
- b. was communicated to all students at assemblies
- c. district needs to have a policy in place by January 1

- d. It is out for review and there will be a stakeholder engagement session on Sept 26, 6:00 pm at division office / 2 volunteers
- 2. Student ID's
 - a. student will be required to have a student id on them at all times
 - b. this is for the safety and security of all in the building
 - c. Very similar to EPSB schools
- 3. Paul Kane Parent Summit "Raising Independent Teens"
 - a. Hosted by Student Services counselors & LSF's
 - b. September 18th 6:00 - 8:00pm, light refreshments
 - c. Focus will be on building resiliency, discussing imperfections and failure, & technology.
- 4. Class Size
 - a. Our largest class is 34
 - b. Smallest class is 9
 - c. In comparison our class sizes are much smaller than other high schools.
- 5. Change to the high school calendar
 - a. semester 2 starts on January 29th
 - b. this was due to the diploma exam schedule and to balance the semesters
 - c. website calendar has been updated
- 6. Blues Block
 - a. Explanation is in the link
 - b. Students are to be in instructional spaces and not 'loitering' in the halls or common areas

8. Next meeting dates
- a. October 17th
 - b. November 21st
 - c. January 23th
 - d. February 20th
 - e. April 17th
 - f. May 15th

(7) Career Pathways
 ex. RAP
 Culinary
 Co-ops
 Esthetics
 BFF