

Fees for 2008-2009

International student fees for 1 academic school year or 2 semesters are:

Tuition Fees	\$ 11,000
Homestay placement and monitoring	\$ 700*
Registration fee – Non-Refundable	\$ 300
Health Insurance	\$ 550
Total	\$ 12,550CAD

Fees for 1 semester are:

Tuition Fees	\$ 5,500
Homestay placement and monitoring	\$ 500*
Registration fee – Non-Refundable	\$ 300
Health Insurance	\$ 350
Total	\$ 6,650CAD

* Homestay fee is for only students requesting homestay.

School fees cover the cost of textbook rentals and some supplies for courses. Not included in this fee would be school supplies such as pens and binders, instrument rental for band, yearbooks, school photos, and extra curricular activities such as ski trips and some field trips. Graduation fees, photos, a graphic calculator and diploma exam re-take fees are the responsibility of the student, if required. The homestay fee includes school bus transportation to and from Paul Kane.

For International Student Fee Payment

Send a **certified cheque or bank draft** to: Paul Kane High School

OR

Direct Deposit in the District Bank Account (Electronic Transfer):

Specify the St. Albert Protestant Schools, Royal Bank of Canada, (Inglewood Branch) 24-11 Bellerose Drive, St. Albert, AB. T8N 5E1 -- transit number 08399 (include the leading digit zero), and account number 1000967.

Health Insurance

Health insurance is **mandatory** for all international students in our program. For a summary of International Student Insurance go to our website <http://pkhs.spschools.org> or request a written copy.

Freedom of Information And Acceptable Use of Technology

Please refer to our website <http://pkhs.spschools.org> for a complete explanation of these guidelines before signing the attached forms or request a written copy.

Monthly Homestay Payment

Monthly cost of homestay is \$700CAD per month. This fee is **paid to the school** in advance and the school pays the homestay family directly. Ten (10) months of homestay will cost \$7000CAD. Homestay includes a private room, three meals and snacks per day. Students are responsible for paying the family directly for all long distance phone calls. Should students wish to have separate phone or cable lines for fax or Internet use, installation and monthly fees are

also their responsibility. For full year students, homestay fees may be paid in two instalments. \$3500 CAD is due August 1 and \$3500 CAD is due January 1 prior to the beginning of the semester.

Refund Policy

Please note the refund policy as outlined in the Participation Agreement. No refunds will be given for students who do not follow program, school or district rules or break any laws. Such students will be sent home at their own expense with no refund of fees.

Application Procedures

The following steps outline the application procedures. Please read these carefully and adhere to all instructions to facilitate this process as quickly as possible:

Step 1 Complete the application forms and send them to our office. Include the following:

- recent official transcripts (from the present school year)
- 2 letters of reference from teachers telling of your achievement, attitude and attendance
- a recent photograph
- a non-refundable registration fee of \$300CAD
- all forms included in the registration package (must be read, signed, and dated)

Step 2 If accepted into the International Student Program, you will be contacted by e-mail, fax, or phone. Send a certified cheque or bank draft for the **remainder of the fees**.

Step 3 Students under the age of 18 will require a Custodial Agreement from the host family. This will be sent once the host family has been matched to the student.

Step 4 You will receive a Letter of Acceptance once payment is received in full. Take this letter, a Custodial Declaration and a completed student authorization application to the Canadian Embassy, High Commission, or Canadian Education Center nearest to your home. Follow the instructions carefully and include all documents requested by Canadian Immigration. Visitor visas are also required for students coming from some countries to Canada. Please check this requirement with your local Canadian Immigration office or the CIC website.

Step 5 Inform the International Student Advisor by e-mail or fax as soon as your student visa is received.

Step 6 Make travel arrangements and inform us of the flight number, carrier, and the exact time and date of your arrival. We recommend you arrive no earlier than **2-3 days prior to the first day of school**. Departure must be prior to the date your visa expires. Host family obligations are to the end of either January 31st (for students staying 1 semester) or June 30th for full year students. See the school website for detailed information regarding the school calendar. Your host family or International Student Program staff will meet you at the Edmonton International Airport. E-mail the International Student Advisor to confirm airport pick-up.

Step 7 After your arrival in St. Albert, you will meet with the International Student Advisor at school to determine your academic program at PKHS and receive a timetable, locker and textbooks.